

Evergreen Community Charter School Board of Directors

Minutes Sept 26, 2013

Attendance: Joanne Storer, Holly Corcoran, Frank Lopez, Chris Kinsley, Mary Ann Lewis, Danielle Perez, Tijuana Summers

Advisory: Jill Shoesmith, Nancy Lewis, Patti O'Keefe

Pocono Mountain Liaison: Jackie Leonard

Minutes Approval: Moved by Holly, Second by Danielle, approved.

4. Reports

4.1. Chief Executive Officer and Director of Evergreen Community Charter School –

Increased enrollment has not caused any overcrowding in Green Room.

Pocono Mountain did their Audit on the Second day of school, report will follow, but everything seems fine. Suggested that we ask mortgage holder to waive the \$2 fee, this was done.

Invoice from Foundation to charter School for rent will be done. Foundation board reviewed lease and ratified it with signature of new president.

Health Insurance initial rate increase that was an offer of a 3% increase now with potential increase again. On review the agent said that we should not take that deal because our older population might even see a drop in rate. Information was given on the option to “opt out” of healthcare.

Additional Requests/Advice from Pocono Mountain:

Errors and Omissions Insurance policy if something was done to be harmful to a student we would be covered. The Board could have “Director’s Insurance”, and Jill will look into that. Jackie Leonard will also look into their insurance for E and O, and Directors.

6. Instructional Report by Teachers and Students

Began field trip experience with the 6th and 7th grades going to the local Train Station museum, and used the six areas of Geography. Eighth grade went to Allentown Indian Museum with a tour and chance to use bow and arrow and attalatal spear thrower.

Keystone results were very good.

8. Items for Discussion and Possible Resolution

Review of Lease with Foundation because of the reorganization of the Foundation Board good until 2015, Lease is approved. Motion by Frank, Second by Danielle, approved.

9. Items Requiring Board Action

9.1. Business and Financial Affairs

9.1.1. Approval of payments to vendors via the July and August 2013 Check Register

9.1.2. Approval of current Financial Statements to be provided to PMSD, including July 2013 and August 2013 Profit & Loss and the Balance Sheets as of July 2013 and August 2013. Holly suggested moving the tuition adjustment down to the repayment to Pocono Mountain section.

Motion by Danielle, Second by Chris, approved.

- Question on clarification of the Professional Fee for \$3,000+ was ???

9.1.3. Approval/Disapproval of Grant Expenses

9.2. Students, Curriculum, and Policy

9.2.1. Approval of the Policies

Medical - on file with minutes. Motion by Danielle, second by Holly, approved.
Internet Use - on file with minutes. Motion by Joanne, second by Frank, approved.

9.3. Personnel- Professional Staff

9.4. Personnel- Support Staff

Adjournment

*The next Board of Trustees meeting will be held on **Thursday, October 24, 2013** at 7 PM.*

Motion to Adjourn - Motion by Joanne, second by Frank, approved.